

Udny Community Council (UCC)  
AGM  
21<sup>st</sup> June 2023  
Venue – The Medan Centre, Pitmedden

MINUTES	ACTION
<p><b>1. <u>Present: CJN acting as Chair and welcoming all in attendance to the AGM</u></b></p> <p>Thanks from CJN re: our volunteers and thanks to Colin and Paul up to March 2023 before their resignations. CJN seeking with permission from everyone that they are happy to move to Item 4 of the Agenda to the start to elect our Chair. Yes, those in attendance in agreement to move to Item 4 of the Agenda.</p> <p><b>4. <u>Election of Office Bearers</u></b></p> <p>CW nominate GN to be Chair and MK second GN to be Chair</p> <p>GN assuming Chair role and commences Chairing the meeting.</p> <p>GN proposing to continue with election of office bearers. Everyone in attendance in agreement with this.</p> <p>Vice Chair? GN asking if SH would consider Vice Chair. SH would consider but would like to know what the actual workload for this is – what is involved? VC if GN cannot attend meeting, the SH would chair the meeting. SH would look after agenda etc on the day and the evening itself. Reassurance from GN that there would be collaborative work, but reassuring as to workload. SH confirming she would be happy to take this on. GN proposing and CW seconding SH to be Vice Chair.</p> <p>GB arriving.</p> <p>Secretary – GN to nominate CW as Secretary and MK seconded CW as Secretary.</p> <p>Treasurer – GB to nominate MK as Treasurer and GN to second MK as Treasurer.</p> <p>GN circling back to Chair, she would like it to be more of an active role. Clarifying that currently she has been Interim Vice Chair and scribing meetings. The area office have advised that UCC may take on a scribe for UCC meetings so this can be an option in the future. For now, CW will take on scribe for the UCC meetings. Clarification provided by Councillors present that the honorarium can also be used to pay a scribe. GN has enjoyed the challenges and working closely as a group in the last few months, however Constitution says she must be chair and nothing else and widening the scope of Chair would be preferable. No objections from members as to this. CW explaining that going forward the role of Secretary will likely change also but it is a case of starting work and making changes as we go.</p> <p><b>2. <u>Apologies</u></b></p> <p>GD, CDR, VJ, TG</p>	

### 3. **Approval of Previous minutes**

Meeting minutes approved by CW and seconded by MK.

### 5. **Annual UCC Report**

This was presented by GN and had been drafted whilst Interim Vice Chair.

Please forgive me, it may not be as thorough as past reports.

Firstly, I would like to thank our previous Chair Paul, for all the work he did during his time with UCC.

I'd also like to thank Mike, for the work he did since becoming interim chair in March this year.

And, of course, thanks to Colin, our previous secretary. He did a huge amount of work, and it is very much appreciated.

Thanks, must also go to UCTC for allowing us complimentary use of the Medan centre, and its video link facilities. It's a great space to house meetings and enables the UCC meetings to be fully hybrid, which is fantastic.

Also, welcome to Sue, who is now a full member!

And though George isn't here today, I'd like to say a thank you for all the work you have done to date, and I am looking forward to working with you on future community projects.

Of course, thank you to all guests (councillors, head teachers, police etc) who have attended our meetings over the last year and for your continued support.

A special thank you to our area office for all the advice and guidance and offers of continued support. It really is appreciated.

It's fair to say that with all the changes in members, UCC has had a rather a turbulent year so far. But it should also be noted just how hard the last few months have been.

When I became interim vice-chair, I was looking forward to working with the other office bearers, all members. I couldn't have envisaged just how much extra work would be needed, just a few days after taking up our interim posts.

Though it would have been lovely to have got to know all of you better whilst dealing with more positive things, I can honestly say, though the subject matter over the last three months has been very hard at times, it has been my great pleasure to get to know and work closely with Claire. So much effort has been put into supporting our Community Council as a whole and individual members. Claire, as interim secretary has worked through all the information needed to get to grips with her new role.

That would have been a big task alone but to have also had to work on code of conduct issues, liaising with area office, to ensure all work is

carried out properly, supporting members and ensuring she listened to all their opinions and concerns. It must be acknowledged just how much effort and hard work has gone into it.

Thanks also to Matt, for not jumping ship when you were informed of 'issues', instead supporting Claire and I with your positive words of encouragement and reminding us 'It's a learning curve and we'd get there'.

And to Gary and Sue, who didn't shy away when we were finally able to talk everything through with you both. Instead, you waded in with support. Gary, steady as ever, giving valuable, level-headed ideas and solutions.

As a team we have been through the mill a bit recently, but we should all be very proud of ourselves. It hasn't been an easy three months, a couple of us nearly threw in the towel on more than one occasion. But we are still here and I for one am really looking forward to getting to grips with more community council business. Building our community council back up and supporting all members of the community as best we can, just as it should be.

#### **6. Annual Verified Statement of Accounts**

The Accounts are attached as a report to these minutes.

The discussion took place as follows:-

The end of year balance last year was £1,614 with the opening balance this year being the same number.

We have all been sent the accounts previously and MK took us through these. All money coming in is on the left and everything going out of the account is on the right. During the year we took in £23,418 in a variety of forms for example Aberdeenshire Council Admin Grant £714, Village Tidy Grant £775, £5000 loan from turbine company in September 2022 which was then repaid back to the turbine company in December 2022. This was a loan from the turbine company to facilitate URG applying for a grant. The terms of the grant were such that as the turbine company had loaned the money, URG would not be eligible for the grant and it was therefore repaid promptly.

Other monies relate to 2 grants from Aberdeenshire Council, Rural Community Led Vision Fund (RCLV) granted £15736.40 and also donations of £200 from Phil Coventry to UCC.

The first grant for URG was £1000 and was from Formartine Community Resilience Fund. The RCLV grant and £1000 have been spent and therefore shown on the right hand side of the account. Other expenses have been paid to PTM Plant for £600 and other expenses paid out as per accounts of £567. All expenses backed up by receipts.

The monies for the RCLV grant have been spent in this new financial year but in terms of the accounts are shown as not having been spent at the time they were submitted for auditing.

Our expenditure has been on those usual annual items.

The Explorer Scouts received monies for litter picks and these contributions to the Scouts are shown as 2 x payments of £250 – these came from 2 different

village tidy grants from 2021 and 2022.

The accounts are reconciled with the bank statements. The accounts are signed off by Karen Gardiner at Bain Henry Reid Chartered Accountants.

Accounts going forward committed as follows:-

The closing balance of £17,500 approx is committed. At end of last year only £100 was not committed.

Honorarium £500 for this coming year.

Village tidy grant – asking Aberdeenshire Council to purchase a bench from Glasdon in Glasgow, net of VAT £525 for this. The bench is going to one of the walks by the Bronie Burn and to be clarified if this is on private or public land.

Other funds committed £648 for Udney Green from an old account shut down and transferred to UCC for Udney Green park equipment. It is to sit with us until park equipment for the rear of the hall is bought. Discussion was had as to the condition and use of the area just now. The funds were to either replace a little nodding donkey at the back of the hall or put new equipment in this place. A conversation then had as to how to move these funds on for the community and CC advised to contact the Udney Green Hall Committee. This should go on the next agenda for our next meeting to be discussed.

We are left with £100.

Query from Councillors as to what the RCLV was committed to and confirmation that it is for a single phase generator and installing switch gear in Udney Green hall and a trailer for URG. This has already been paid out as per above statement in minutes.

Once approval of this, it will be submitted to Catherine Matthew at the Area Office. Query raised by Councillors as to clarifying the RCLV committed funds and MK suggesting we add on the grant application form for explanation for the RCLV grant. All agreed as to this action.

#### **7. Report on election 2023**

CW – we had 3 vacancies and 2 nominations from SH and Phil Coventry. Due to time constraints and other commitments Phil resigned on 31<sup>st</sup> May 2023. The result of the election was that both him and SH had been elected and CW sought advice as to whether the election notice was to be published given the resignation had been received. It can be published and clarification simply provided as to the resignation.

With the other member resignation before this AGM, we still have 3 vacancies.

#### **8. Approval of Community Council's Annual Budget**

This was approved by all members.

#### **9. Community Council Constitution amendment proposals**

No changes requested or suggested however discussion taking place about further changes to the Constitution that may be beneficial. Agreement from all members that we should look to review the Constitution over the next year and

timetable appropriately and accordingly any suggested changes and in line with the requirements for speaking to the Area Office about these. We will use the Constitution almost as a working document.

**GN confirming it concludes AGM and thanking everyone for attending.**

**AGM Closed 7.40pm**

**Next Meeting : Wednesday 26<sup>th</sup> July 2023 – Claymore Homes**

**We take a break from our usual monthly meetings in July and our next monthly meeting is**

**Date: Wednesday 16<sup>th</sup> August 2023**

**Venue: Medan Centre, Pitmedden.**

**Time: 7.30pm**