

UDNY COMMUNITY COUNCIL
Minutes of meeting held on 20th September 2018 at Pitmedden Primary School

Present: Garth Entwistle (Chair)
Paul Bailey (Deputy Chair)
Colin Duncan (Secretary)
George Duncan

Also Present: Paul Johnston

Apologies: .Cllr Andrew Hassan, Cllr James Gifford, Matt Kaye.

Chair: Garth Entwistle

Minutes: *Minutes from August 16th 2018 Approved. Proposed by George Duncan, seconded by Paul Bailey.*

Scottish Police Report *Nothing received.*

Udny Community Trust **Udny Community Trust (Eleanor Morris) an introduction to PAS (Planning Aid Scotland) – the preparation of a 5yr plan for the parish.**

Eleanor Morris provided update on a number of Community Trust matters.

- **X-Mas lights**, advised that change of insured liability has now passed to Udny Trust / UCC, previously covered by Aberdeenshire Council Insurance. Colin Duncan shall pursue clarification on adequate cover (lights and Defibrillators), with Udny Insurer (Zurich), also attend Trust meeting of 26th September 2018..
- **Defibrillators.** UCC were advised that ownership and management of the three Udny Defibrillator had been transferred to UCC having previously been managed by the Trust. The Defibrillator are located in Hatton Crook, Udny Green and Pitmedden. It was noted that the Phone Box housing the Udny Green unit requires some attention. A Wasp Nest had been discovered, an external fitment is loose and there was some question regarding lighting. George Duncan intimated he would address these issues. Volunteers are required in assisting with management of these units. Paul Bailey indicated he would be willing to engage. Additional information required regards scope of work, Trust shall arrange follow-up .
- **Village Tidy/ Village Orderly.** Grant application due, Trust completing the activity for this year. It was agreed that UCC should manage this function. Agreed that Trust shall share the process of application with UCC Secretary prior to assuming responsibility. *Eleanor / Colin Duncan*
- **PAS – (Planning Aid Scotland). ‘Help shape the future of Udny’.** Eleanor provided detail of the activity to date, undertaken by the Trust in creation of a Community Action Plan program which shall represent the desired future development of the Udny residents.

The Trust has arrange for a series of workshops and conversations with the whole community of all age groups toward identifying the needs of the community. First event scheduled for 15th – 17th November in the Village Hall , Pitmedden. Also residents can ‘join the conversations’ through:

online at - udnycommunitytrust.org.uk

Facebook - @udnycommunitytrust;

Twitter - @UdnyComTrust

Or #imagineudny

The Trust has engaged PAS to assist and support the Community Plan to Aberdeenshire Council. PAS consists of individuals who have past experience in Planning and Architectural field. Timeline for completion and presentation of the ‘Community Action Plan’ is Early 2019.

We were also advised that Aberdeenshire Planning department are aware of the Community plan program and PAS involvement.

Also advised that the Aberdeenshire Council Planners have scheduled a Meeting of Decision regarding the 5 Year Plan Bid Sites preferences from an Aberdeenshire council perspective. This meeting to be held in November 2018.

Declaration of Interest

None tabled.

New Council Responsibilities for 2018/2019

Chair/Vice Chair – Shall be responsible for preparation of Meeting Agenda. Ensure meetings run smoothly and decisions are taken on all Agenda items etc. Vice Chair has no specific duties other than standing in for Chairperson when unable to attend. Refer to Council Handbook for full description of duties.

Treasurer – Responsible for issue of cheques, making payments on behalf of the Community Council and any charities and/or other funds dispersed by the Community Council. Refer to Council Handbook for full description of duties.

Secretary –Is responsible for the Agenda (initially prepared and forwarded by Chair), The minutes of the meeting; , Answering all correspondence; Writing any letters; Ciruclating any information to council members; ... Refer to Council Handbook for full description of duties

Update of Items discussed at previous meeting

- a. **Road Safety Issues.** - 40MPH restriction now in place at the B999 / A920 junction. Shall continue through to February 2019 when a permanent implementation may be considered.
- b. **Udny Green Memorial Hall** - Garth advised that Community Hub Steering group have delegated actions to Aberdeen Voluntary Action, Community Enterprise Fund being a possible source. Proposals to be presented for acceptance 1st week in October.
- c. **Udny Green** ... Bob Bamlett has placed 2019 plant order with Council, require confirmation of Udny Green inclusion. Garth shall action and advice.
- d. **Community Turbine..** Revenue received increased over previous year.
- e. **Community Trust** - . See minute items in Udny Community Trust (Eleanor Morris) section above.
- f. **Pitmedden Park** - Initial meeting of Pitmedden Amenities held 5/9/18 with reasonable attendance. There was an indication of willingness to fill the open Trust board positions. Trust Next meeting scheduled for 3rd October. UCC chair shall attend.
- g. **Paths Project** - Nothing to report..
- h. **Speed Indicator signs.** George Duncan shall follow up on Temporary Speed sing Pole locations status.

No concerns noted.

Planning Applications

To be discussed at meeting	Site Address	
APP/2018/2183	Mill of Allathan	Conversion of steadings in to (3) houses
APP/2018/2080	Home Farm Cottages, Udny	New Garage
APP/2018/1639	Bonnyton Rd, Pitmedden	New House & Garage
APP/2018/1996	Arable View, Udny Green	New domestic garage / Hobby Room

Notable items
received
through email

- Pitmedden Xmas lights / Insurance / Meeting - Wednesday 26th Sept - UCT. X-mas lights, suitable Insurance cover required, cover to be verified. Insurance Schedule and Full Cover to be requested by Secretary. Feedback required for Trust meeting of 26th September. UCC chair and secretary to attend.
- Plants for Community Projects. See 'Update of items 'c'
- CC Contact Details. Form requires one signature to complete prior to submission.
- Supporting communities Event - feedback. Garth and George Duncan attended, feedback was positive, deemed as "Very Useful"

AOCB

- Eat on the Green 'changes' email, related to Licencing change application. Residents of Udney Green shall respond.
- Email from Jillian Wood, 15th Sept regarding Electric car charging point for 'one of the village car parks'. Brief discussion on possible location. Type of charging unit. Noted that Grants are available. Noted also that Aberdeenshire Council already auctioning a program of Charging point installations. Suggested contact with Ewan Wallace of Aberdeenshire Council who has been identified as involved in current Council program. Matter shall be raised with the Trust for consideration.. Agreed that UCC would be involved if required. Garth agreed to approach George Allen.
- Change of Formartine Area office admin. Catherine Matthew replacing Sam Blair. Requests copied in on Agenda and Minutes. Email address Catherine.matthew@aberdeenshire.gov.uk Change noted, Secretary shall be responsible for the forwarding of Agenda's and Minutes as prescribed; Agenda shall be made available at least 3 working days prior to the holding of any meeting; Approved Minutes of the council meeting must be presented to the council within 10 working days from date of meeting at which minutes were approved and shall be made available for public access by the Community Council (UCC shall provide via UCC online site).
- Community Web Pages. Paul Johnston suggested a review of Domains related to the various Web. Following a brief discussion it was agreed that Paul shall prepare and present a plan to UCC.
- UCC Constitution. A motion was tabled by Colin Duncan for the Adoption of the UCC Constitution, seconded by Paul Bailey. Colin Duncan shall distribute the current 'Draft Constitution' to all UCC members for review against the Council provided Template.. Any remarks / amendment proposals to be submitted at least 3 days prior to the next UCC meeting of 18th October. Outcome shall be the agreement of content and adoption of the Constitution (amended as/if required). Copy of the Constitution shall then be lodged with the Council as per stated requirement.
- Have the changes to the constitution as a general item on a meeting agenda (Feb/ March 2018? [Agenda to be reviewed to confirm](#)).
- Agree the changes in principle and instruct the preparation of a draft document ([review existing Draft](#))
- Submit the draft constitution to the Area Office to get an agreed version. ([Once review by UCC completed.](#))
- The amendment of the constitution must be considered at the AGM or a specially convened General Meeting. Ten working days' notice must be given to all members and the public. The notice must detail the wording of the proposed alterations/amendments to the constitution. (Hopefully none required.)
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Next meeting The next meeting will be on 18th October 2018 at Udney Green Village Hall, starting at 7:30pm